CLEARY GOTTLIEB

Environmental Metrics Statement – Basis of Reporting

2024

Last Updated: December 2024

This document outlines the principles and methodologies that Cleary Gottlieb Steen & Hamilton LLP (hereafter "Cleary Gottlieb" or "Firm") used for its 2023 greenhouse gas assessment, covering Scopes 1 and 2.

In accordance with these principles and methodologies, the Firm aims to ensure:

— Transparent reporting, so readers can have confidence in the accuracy and integrity of the data;

— Relevant data that reflects the Firm's operations and performance; and

— Clear explanations of any assumptions, estimations, or exclusions.

I. Methodology

Cleary Gottlieb followed this process for its Greenhouse Gas (GHG) assessment:

— **Assessment period.** The 2023 GHG inventory covers January 1, 2023 to December 31, 2023.

— **Alignment with GHG Protocol.** The GHG analysis adheres to the *Greenhouse Gas Protocol: A Corporate Accounting and Reporting Standard*. Calculations and analysis structures for emissions use the proprietary carbon calculator called *Climate Metrix*, from Parametrix. The calculator uses relevant emissions factors and approved assumptions for analysis. The calculations depend on the underlying environmental data collected and provided by the Firm's data entry users.

— **Organizational boundary.** The GHG inventory includes emissions from activities over which the Firm has operational control. Operational control was chosen because it provides the most clear and actionable boundary for the Firm to implement strategies and policies to mitigate GHG emissions. There are no exclusions from the inventory, and the selected approach also aligns with the Firm's financial accounting. Unless stated otherwise, the following are included in the boundary:

- All Cleary Gottlieb's offices and workspaces are leased, reported and captured in the GHG inventory accounting: New York, Palo Alto, São Paulo, San Francisco, Washington DC, Beijing, Hong Kong, Seoul, Abu Dhabi, Brussels, Cologne, Frankfurt, London, Madrid, Milan, Paris, Rome.
- Cleary Gottlieb's offices and workspaces disposed of or acquired during the assessment period are accounted for up until the point of disposal or from the date they became operational.
- All Cleary Gottlieb's company cars, whether owned or leased.

— **Data sources.** As a professional services firm, the Firm identifies all relevant emissions sources according to the GHG protocol, using either primary data or approved estimation strategies. For the 2023 assessment period, the analysis team accessed primary data for Scope 1 emissions and Scope 2 emissions to develop emissions profiles for both location-based and market-based reporting, where relevant. The GHG inventory accounts for all seven GHGs (CO2, CH4, N2O, HFC, PFC, HF6, NF3), when applicable.

— **Emissions factors.**

Scope	Emissions Source	Emissions Factor Sources
Scope 1	Natural gas	The Climate Registry, EPA
	Refrigerants	IPCC – AR5
	Fleet fuels	U.S. DOT, The Climate Registry, OR DEQ, CARB
Scope 2	Electricity	Location-based – EGRID, IGES, EU Joint Research Centre Market-based – Utilities + RECS
	Steam	Location-based – ClimateIQ, U.S. EPA Market-based – Utilities + H&C RECS

— **Scope Definitions**

- **Scope 1.** Generation of direct emissions from offices through onsite combustion and use of natural gas for heating and appliances, combustion of fuels and energy for vehicles, and through fugitive emissions (leaks) from refrigeration.
- **Scope 2.** Emissions created elsewhere for office operations, including steam heat and electricity.

— **Methodology and Approach.** All emissions are calculated using *Climate Metrix*. The respective Operations Managers for each facility submit annual office and workspace data for utilities and waste generation, which is reviewed against previous years for anomalies and opportunities. Parametrix's data sets in *Climate Metrix* are reviewed and assured annually. Further details on specific GHG emissions categories, definitions and methodology are detailed in the table below:

Reported Metric	Definition	Methodology	Units
Scope 1 Emissions			
Natural Gas	Emissions associated with direct onsite combustion and use of natural gas for heating and appliances.	Invoices are used to track and report consumption.	Metric Tons CO_2e
Fleet Fuels	Emissions associated with direct fuel combustion.	The total fuel consumption of company cars is calculated using reports from the leasing agent.	Metric Tons CO_2e
Refrigerants	Emissions associated with leaks from refrigeration.	Data is shared by building management using a service log for HVAC.	Metric Tons CO_2e
Scope 2 Emissions (Location-Based and Market-Based)			
Electricity	Emissions associated with electricity consumed by the Firm's offices and workspaces. Emissions are calculated via the location-based or market-based method.	Electricity consumption is obtained via invoices from utility providers. Contracted renewable electricity is assigned an emission factor of 0, while grid electricity is analyzed using location-based and market-based factors.	Metric Tons CO_2e
District Steam	Emissions associated with steam consumed by the Firm's offices and workspaces. Emissions are calculated via the location-based or market-based method.	Steam consumption is obtained via invoices from utility providers. Renewable steam is assigned an emission factor of 0, while non-renewable steam uses a residual factor based on the grid mix.	Metric Tons CO_2e

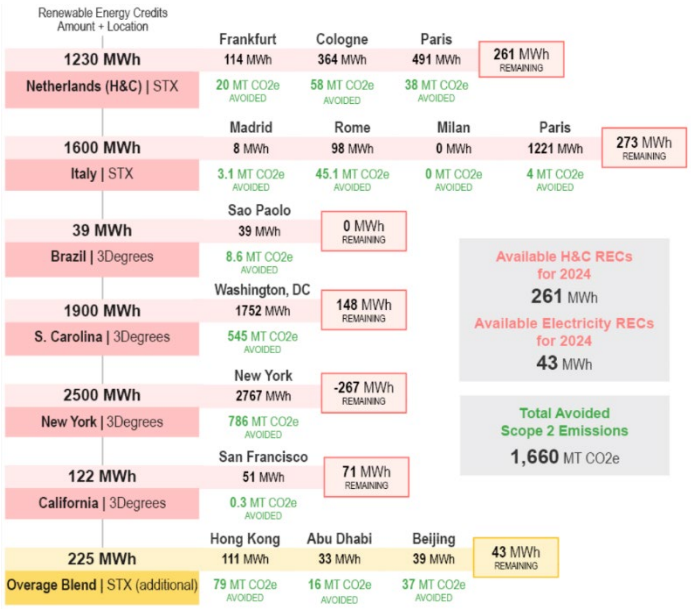
II. 2023 Results – Scope 1 and 2

Scope 1	MT CO2e
Natural Gas	203
Fleet Fuels	29
Fugitive Refrigerants	242
Total	**474**[1]
Scope 2	**MT CO2e**
District Steam	Market-based: 255
	Location-based: 370
Electricity	Market-based: 83
	Location-based: 2,556
Total	**Market-based: 337**[1]
	Location-based: 2,926[1]

[1] ERM CVS provided limited assurance of total GHG Emissions Scope 1 and Scope 2 Market-based and Location-Based (Metric Tons CO2e). The 2023 ERM CVS Assurance Report and Environmental Metrics Statement – Basis of Reporting can be viewed at Sustainability at Cleary.

III. Renewable Energy Purchases

Cleary Gottlieb purchased internationally accredited certificates for renewable energy to mitigate the majority of 2023 electricity, heating, and cooling. The specific tool, broker, volume and assigned office are noted in the following graphic.

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